



Centene Institute

FOR ADVANCED HEALTH EDUCATION

Enhancing Leadership Through
Accredited Continuing Education

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HOW TO CREATE AN ACCOUNT

STEP 1 – At www.centeneinstitute.com navigate to **Sign In** at the top right banner.

- Click **Sign In**



STEP 2 – At the **Welcome** Login via email page, click on **Sign Up to Create New Account**. Complete all information regarding Specialty, Training and Organization for your profile.

- Click **Sign Up** > enter details for new account

STEP 3 – Review links for **Terms and Conditions** and **Privacy Policy**, once acknowledged click the box to agree and click **Create Account**.

STEP 4 – A validation code will be sent to the e-mail used for your new account. Enter the temporary code and click **Continue**. If e-mail was not received, click **Resend Code** for a new code.

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- Enter **temporary code** > click **Continue**
- If not received, click **Resend Code** > enter new code

QUICK TIP: Check any folders that filter or capture e-mails such as Junk or Trash.

Congratulations! Upon successful log in, you are now set up as a **Learner** and may review courses in the Activity Catalog and enroll to participate in the Centene Institute for Advanced Health Education IPCE educational activities. (See next steps on how to request **Planner Access** to become a speaker or planner)

HOW TO REQUEST PLANNER ACCESS

STEP 1 – A pop-up screen will appear after initial verification of your new account.

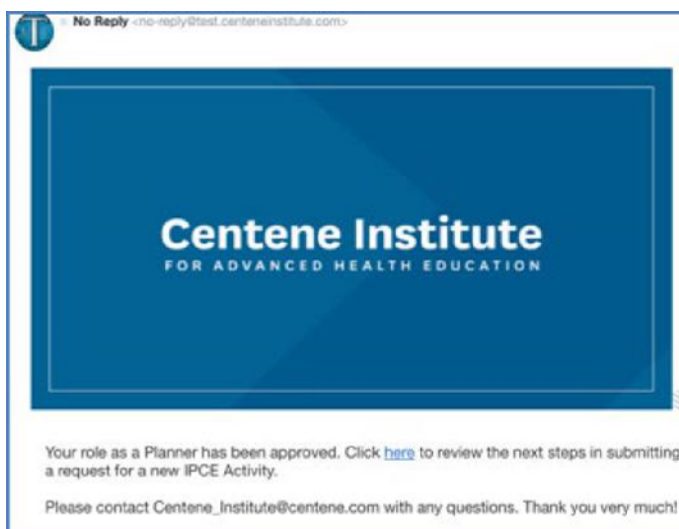
- Click **Request Planner Access**

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STEP 2 – To become a planner or speaker, answer the following questions and submit upon completion. An Admin will review the request and approve/disapprove accordingly. An e-mail confirmation will be sent upon approval.

- Answer questions > click **Submit**
- Request Submitted > click **Home, View My Profile or Activity Catalog** to return to site

- See e-mail confirmation for approval

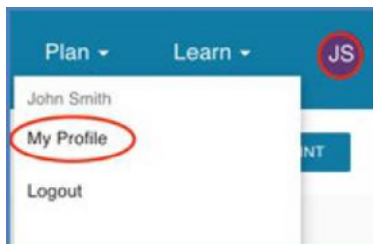


QUICK TIP: Check any folders that filter or capture e-mails such as Junk or Trash.

HOW TO UPDATE MY PROFILE

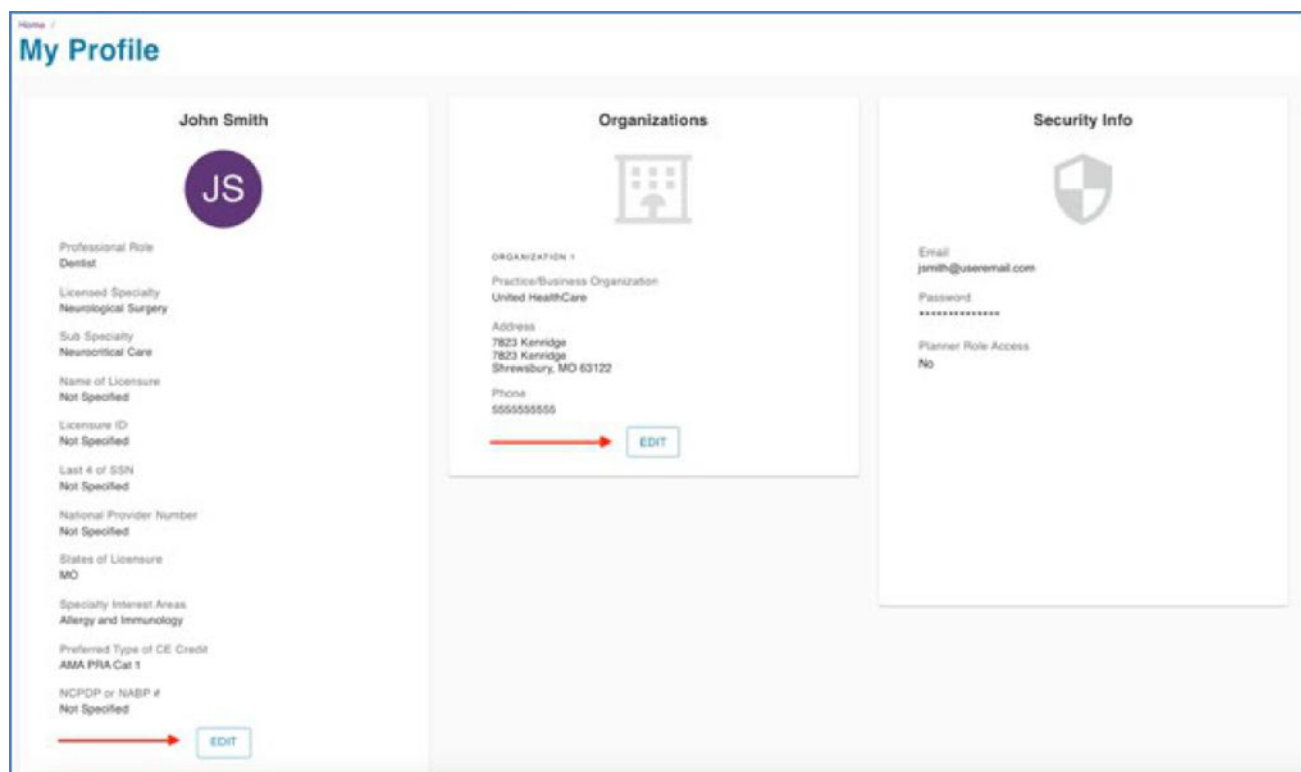
STEP 1 - Upon successful log in, click user initials and choose **My Profile** to review your information and access. Planner Role Access is under Security Info.

- Click **user initials** > **My Profile**



STEP 2 - Details under **My Profile** can be updated easily using the **Edit** buttons. Update information such as address, email, phone number, and organization information.

- Click **Edit** in Category > enter details > click **Save**

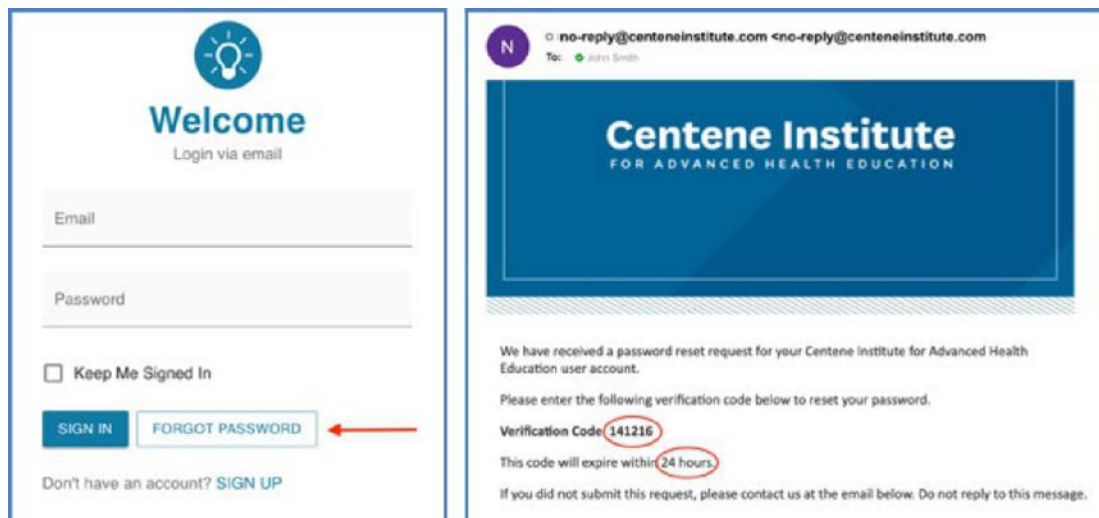


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HOW TO UPDATE MY PASSWORD (FORGOT PASSWORD)

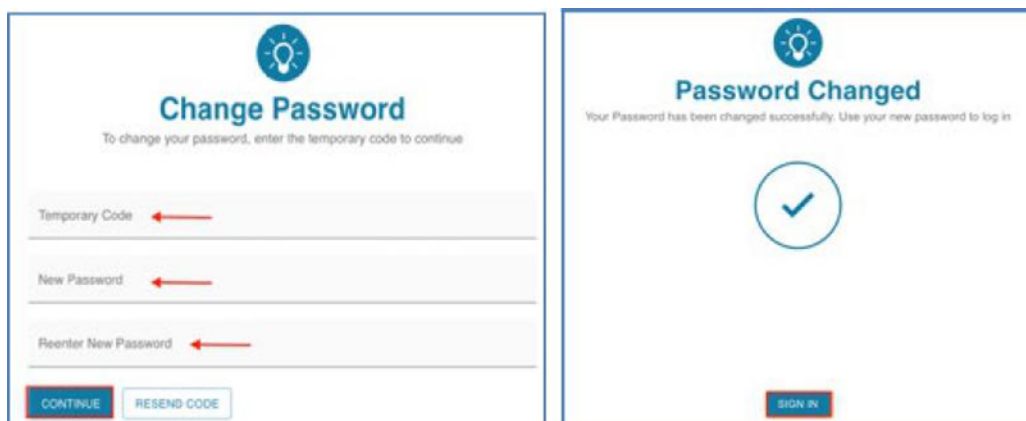
STEP 1 - If you forgot your password and need to reset it, click on **FORGOT PASSWORD**. A verification code will be sent to your e-mail. This code is only active for **24 hours**.

- Click **Forgot Password** > enter e-mail > check e-mail for code



STEP 2 - Enter the temporary code, establish a new password, and click **CONTINUE**. Your password is now updated.

- Enter code > **new password** > re-enter **password** > click **Continue**
- If not received, click **Resend Code** > enter new code



QUICK TIP: Check any folders that filter or capture e-mails such as Junk or Trash.

HOW TO FIND AN EDUCATIONAL ACTIVITY TO ATTEND

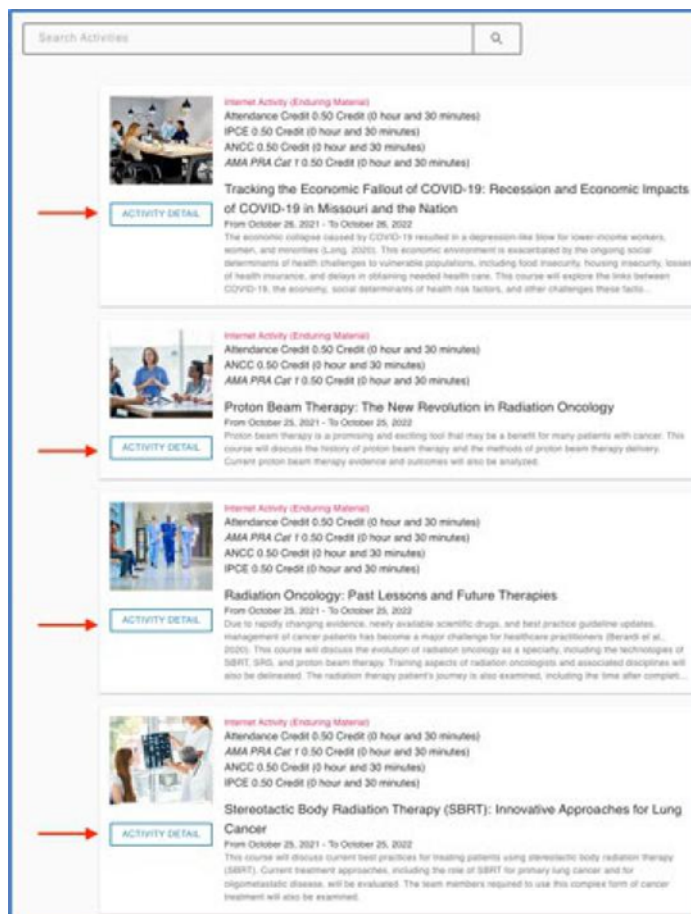
STEP 1 - At the Learn menu, choose Activity Catalog

- Click **Learn** > select **Activity Catalog**



STEP 2 - All published activities available for **Learners** to enroll are displayed. Click on **Activity Detail** to find detailed information regarding the course such as type, date, location, and summary.

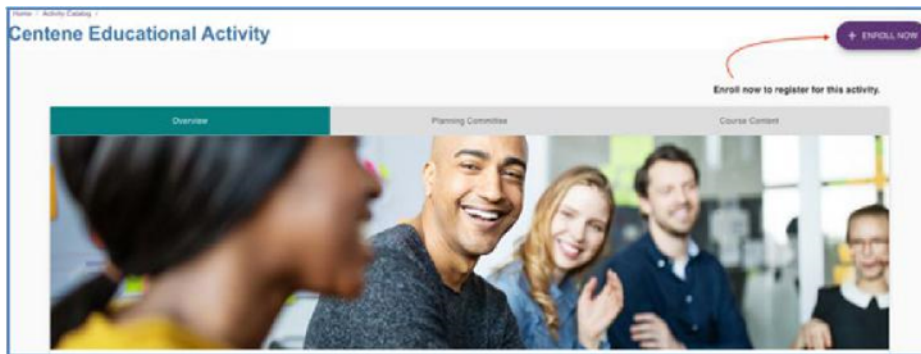
- Click **Activity Detail** > Review Educational Activities



HOW TO ENROLL IN AN EDUCATIONAL ACTIVITY

STEP 1 - Once you have reviewed the course details from the **Activity Catalog**, you may sign up by clicking on **Enroll Now**.

- Choose Educational Activity > click **Enroll Now**

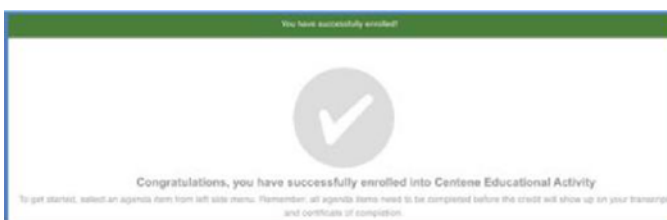


STEP 2 – Please read the **Terms and Conditions** pop up message box, enter your **Name**, and click **I Accept** if you consent to the details provided.

- Review **Terms and Conditions** > enter name > click **I Accept**



STEP 3 – You are enrolled! A pop-up will display advising of a successful enrollment. You will also receive an e-mail with educational activity details.

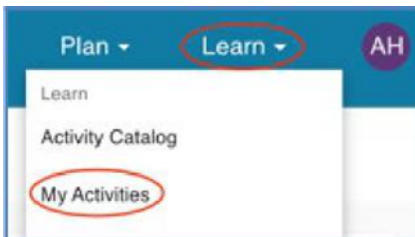


QUICK TIP: Check any folders that filter or capture e-mails such as Junk or Trash.

HOW TO FIND MY ENROLLED ACTIVITIES LIST

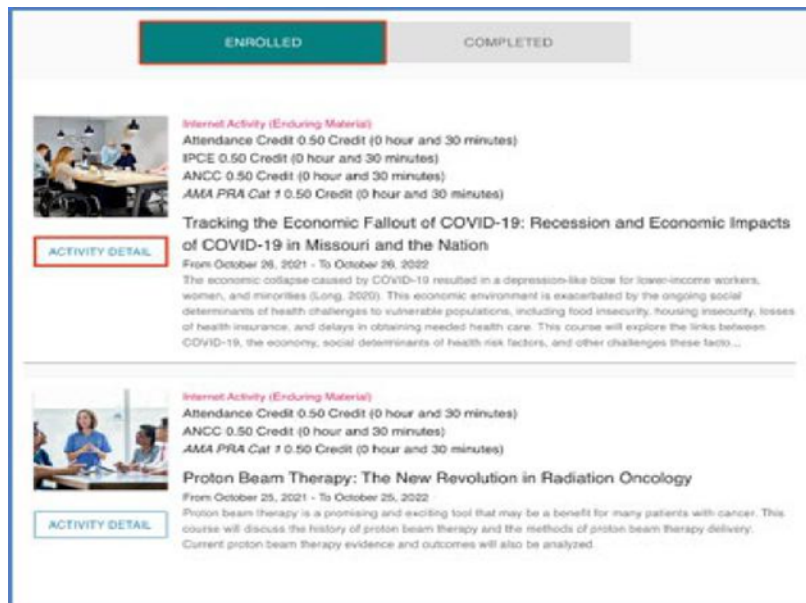
STEP 1 – In order to view your enrolled activities, click on the **Learn** menu and select **My Activities**.

- Click **Learn > My Activities > Enrolled**



STEP 2 – The **Enrolled** tab displays a list of all enrolled courses to be taken. The **Completed** tab displays a list of all completed courses.

- Click **Enrolled > Activity Detail**




HOW TO ATTEND A REGULARLY SCHEDULED SERIES (RSS) ACTIVITY?

Regularly Scheduled Series (RSS) - Reoccurring meeting structure (i.e., Monthly Grand Rounds); Education typically occurs as synchronous, virtual presentations to a live audience.

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STEP 1 - Now that you've registered for an **RSS activity**, choose Activity Detail to view the schedule of sessions.

- Click **Learn > My Activities > Enrolled > Activity Detail**



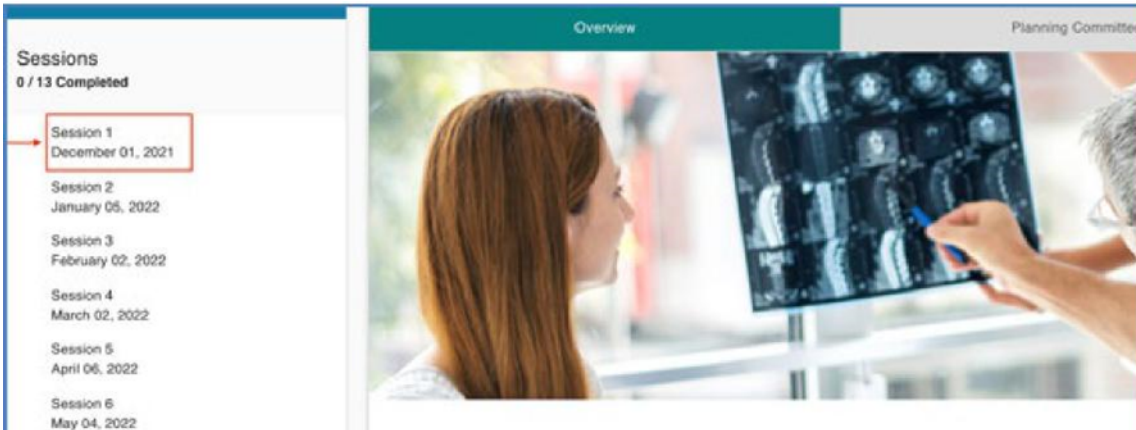
Regularly Scheduled Series (RSS)
 Attendance Credit 0.50 Credit (0 hour and 30 minutes)
 ANCC 0.50 Credit (0 hour and 30 minutes)
 AMA PRA Cat 1 0.50 Credit (0 hour and 30 minutes)

Proton Beam Therapy: The New Revolution in Radiation Oncology
 From October 25, 2021 - To October 25, 2022
 Proton beam therapy is a promising and exciting tool that may be a benefit for many patients with cancer. course will discuss the history of proton beam therapy and the methods of proton beam therapy delivery. Current proton beam therapy evidence and outcomes will also be analyzed.

ACTIVITY DETAIL

STEP 2 – On the left-hand navigation bar, you will find **RSS sessions** by date. You can only attend a session on the actual date/time of the scheduled session.

- Click **Session for current date**



Sessions
 0 / 13 Completed

- Session 1
December 01, 2021
- Session 2
January 05, 2022
- Session 3
February 02, 2022
- Session 4
March 02, 2022
- Session 5
April 06, 2022
- Session 6
May 04, 2022

Overview Planning Committee

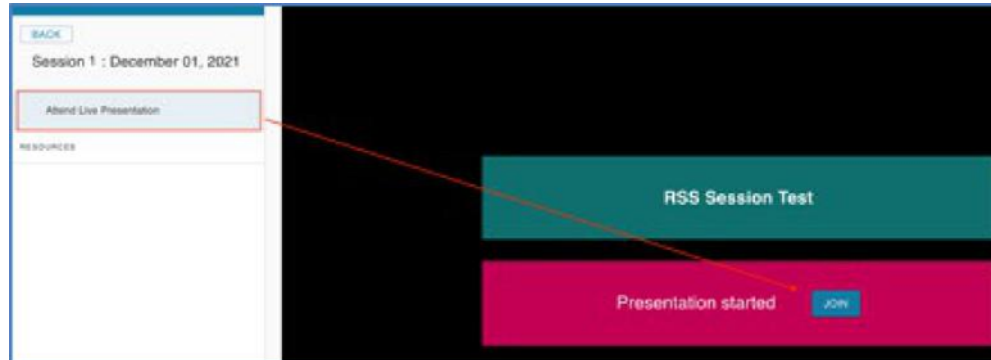
STEP 3 – You must complete the **Pre-Activity Evaluation** before participating in an RSS session. This evaluation is rated on a scale from Strongly Disagree to Strongly Agree. Responses of Strongly Disagree and Disagree require additional feedback.

- Click **Pre-Activity Evaluation > click on ratings > click Submit**

STEP 4 – Choose **Attend Live Presentation** to start your course on the scheduled session date. A new window will display **JOIN**. Click **JOIN** to enter the live session.

- Click **Attend Live Presentation > Join**

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STEP 5 – A pop-up box with audio and camera controls will appear. Use the controls to turn your audio and camera on and off.

- Use controls for **Audio ON/OFF and Camera ON/OFF** > click **Start Session**

STEP 6 – Upon completion of the RSS session, proceed to the **Post Activity Evaluation**. The post activity evaluation is required to obtain your credit. Please note: the post activity evaluation is available one hour after an RSS session concludes.

- Click **Post Activity Evaluation** > click on ratings > click **Submit**


Congratulations! You have successfully completed your RSS activity session.

HOW TO ATTEND AN ENDURING MATERIAL (RECORDED ACTIVITY)?

Internet Activity – Enduring Materials are recorded presentations that are available online and asynchronously for participants.

STEP 1 – Now that you've registered for an **Enduring Material activity**, choose Activity Detail to view your course.

- Click **Learn** > **My Activities** > **Enrolled** > **Activity Detail**



Internet Activity (Enduring Material)

Attendance Credit 0.50 Credit (0 hour and 30 minutes)
 AMA PRA Cat 1 0.50 Credit (0 hour and 30 minutes)
 ANCC 0.50 Credit (0 hour and 30 minutes)

Supporting Women Through the Menopausal Transition
 From October 25, 2021 - To October 25, 2022

Since 2002, there has been an 80% decrease in treating women with hormone replacement therapy (Butterfield, 2012). This course aims to educate healthcare practitioners on perimenopause, including the effects of estrogen deprivation and hormonal and non-hormonal therapy options. The stratified effects of hormone replacement therapy, including current best practice recommendations, are also discussed and analyzed.

ACTIVITY DETAIL

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STEP 2 – You must complete the **Pre-Activity Evaluation** before participating in an Enduring Material session. This evaluation is rated on a scale from Strongly Disagree to Strongly Agree. Responses of Strongly Disagree and Disagree require additional feedback.

- Click **Pre-Activity Evaluation** > click on ratings > click **Submit**

Proton Beam Therapy: The New Revolution in Radiation Oncology

Close Agenda

Agenda
0 / 4 Completed
Complete all agenda items to receive credit.

- Pre Activity Evaluation
- Review Video
- Post Activity Evaluation
- Longitudinal Evaluation

RESOURCES

The goal of this evaluation is to measure the impact of this Interprofessional Continuing Education (IPCE) activity, and it should take no more than 5 minutes to complete. Thank you for your participation.

I feel confident in my ability to evaluate when protons might be the best course of treatment for my patients.

Strongly Disagree 1 2 3 4 5 Strongly Agree

I have the knowledge/skills to collaborate with my healthcare team for clinical decision-making on the appropriateness of proton beam therapy use for my patients.

Strongly Disagree 1 2 3 4 5 Strongly Agree

I feel confident in my ability to delineate how proton beam therapy is delivered.

Strongly Disagree 1 2 3 4 5 Strongly Agree

Please Explain
I would like to understand about when a targeted dose of radiation beneficial to sensitive areas like the eye and brain.]

Activity Detail **SUBMIT**

- A pop-up message indicates your submission has been sent > click **OK** to move onto the next agenda item

Your submission has been sent.

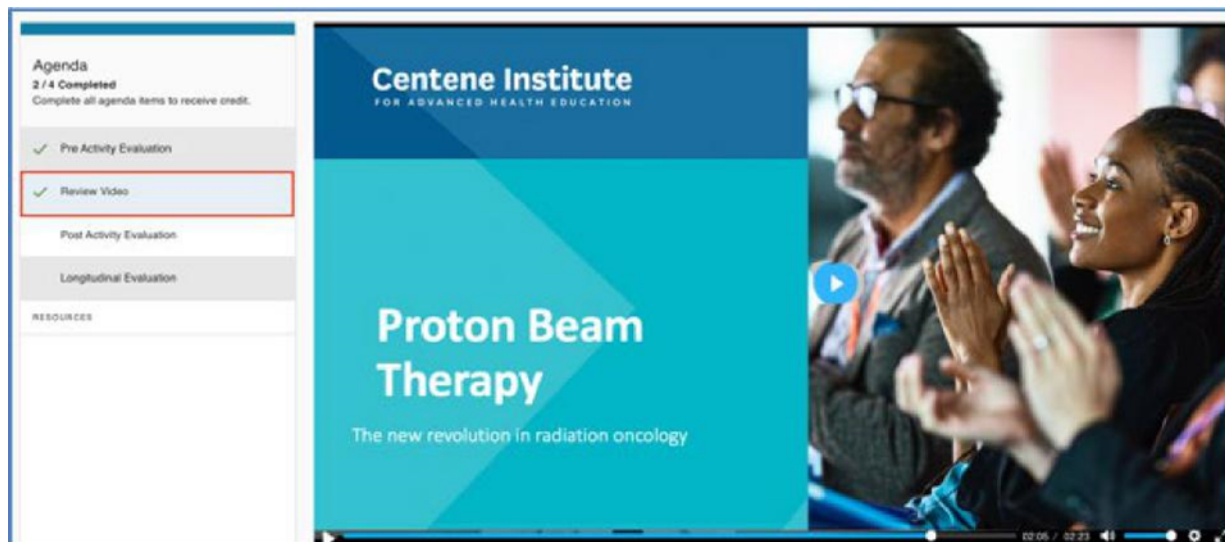
Thank you for taking part in this pre-activity evaluation. Your responses have been recorded, and you may now move on to the next agenda item.

OK

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STEP 3 – Once the **Pre-Activity Evaluation** is complete, you are ready to participate in the Enduring Material activity. Click on the next agenda item (Review Video or Review Document) to start the session.

- Click **Review Video or Review Document**



STEP 4 – Upon completion of the Enduring Material Course, proceed to the **Post Activity Evaluation**. The post activity evaluation is required to obtain your credit.

- Click **Post Activity Evaluation** > click on ratings > click **Submit**

Agenda
2 / 4 Completed
Complete all agenda items to receive credit.

- ✓ Pre Activity Evaluation
- ✓ Review Document
SBRT Marketing.pdf | 3 minutes
- Post Activity Evaluation**
- Longitudinal Evaluation

RESOURCES

Longitudinal evaluation will be enabled 30 days post activity to assess the impact of the activity.

✓ The goal of this evaluation is to measure the impact of this Interprofessional Continuing Education (IPCE) activity, and it should take no more than 5 minutes to complete. Thank you for your participation.

How likely are you to recommend this activity to a friend or colleague?

Not at all likely Extremely likely

1 2 3 4 **5** 6 7 8 9 10

This activity has met my expectations

Strongly Disagree Strongly Agree

1 2 **3** 4 5

How well did this activity fulfill the stated learning objectives?

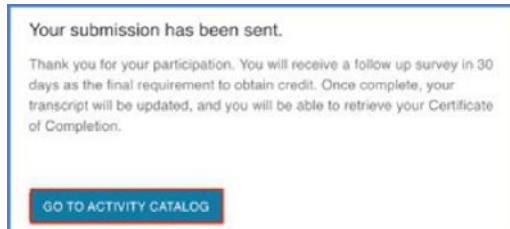
#1 : Learning objective 1 test

Far above average

Somewhat above average

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- A pop-up message indicates your submission has been sent > click **GO TO ACTIVITY CATALOG** to return to list of activities



Congratulations! You have successfully completed the steps to complete your educational activity.

NOTE: An e-mail will be sent **30 days** after you have completed your activity as a reminder to complete a **Longitudinal Evaluation** to assess the impact of this educational activity. All evaluations are required to receive a certificate of completion.

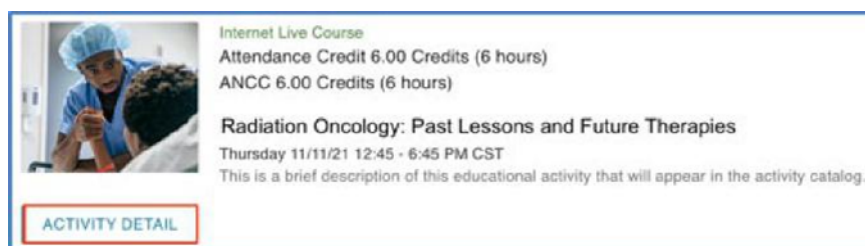
QUICK TIP: Check any folders that filter or capture e-mails such as Junk or Trash.

HOW TO ATTEND AN INTERNET LIVE ACTIVITY

An **Internet Activity – Live** educational activity is a synchronous, virtual presentation to a live audience.

STEP 1 – Now that you’ve registered for an **Internet Live Activity**, choose Activity Detail to view your course.

- Click **Learn > My Activities > Enrolled > Activity Detail**



STEP 2 – You must complete the **Pre-Activity Evaluation** before participating in an Internet Live Activity. This evaluation is rated on a scale from Strongly Disagree to Strongly Agree. Responses of Strongly Disagree and Disagree require additional feedback.

- Click **Pre-Activity Evaluation** > click on ratings > click **Submit**

The screenshot shows a web interface for a Pre-Activity Evaluation. On the left, a sidebar contains a navigation menu with 'Pre Activity Evaluation' selected and highlighted with a red box. Below it are 'Attend Live Presentation', 'Post Activity Evaluation', and 'Longitudinal Evaluation'. A 'RESOURCES' section is also visible. The main content area features a green header with a checkmark icon and text: 'The goal of this evaluation is to measure the impact of this Interprofessional Continuing Education (IPCE) activity, and it should take no more than 5 minutes to complete. Thank you for your participation.' Below this, there are three Likert scale questions. The first question is 'I feel confident in my ability to evaluate when protons might be the best course of treatment for my patients.' The second is 'I have the knowledge/skills to collaborate with my healthcare team for clinical decision-making on the appropriateness of proton beam therapy use for my patients.' The third is 'I feel confident in my ability to delineate how proton beam therapy is delivered.' Each question has a rating scale from 1 (Strongly Disagree) to 5 (Strongly Agree). The number '3' is selected for all three questions. A 'SUBMIT' button is at the bottom right, with a red arrow pointing to it.

STEP 3 – Choose **Attend Live Presentation** to start your course. A new window will display **JOIN**. Click **JOIN** to enter the live session.

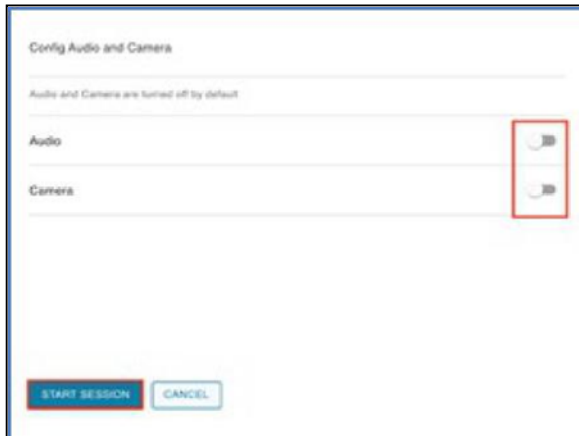
- Click **Attend Live Presentation** > **Join**

The screenshot shows a web interface for 'Attend Live Presentation'. On the left, a sidebar contains a navigation menu with 'Attend Live Presentation' selected and highlighted with a red box. Above it is 'Pre Activity Evaluation' and below it are 'Post Activity Evaluation' and 'Longitudinal Evaluation'. A 'RESOURCES' section is also visible. The main content area features a dark background with a teal header that reads 'Radiation Oncology: Past Lessons and Future Therapies'. Below the header, a pink box contains the text 'Presentation started' and a 'JOIN' button. A red arrow points from the 'Attend Live Presentation' button in the sidebar to the 'JOIN' button in the main content area.

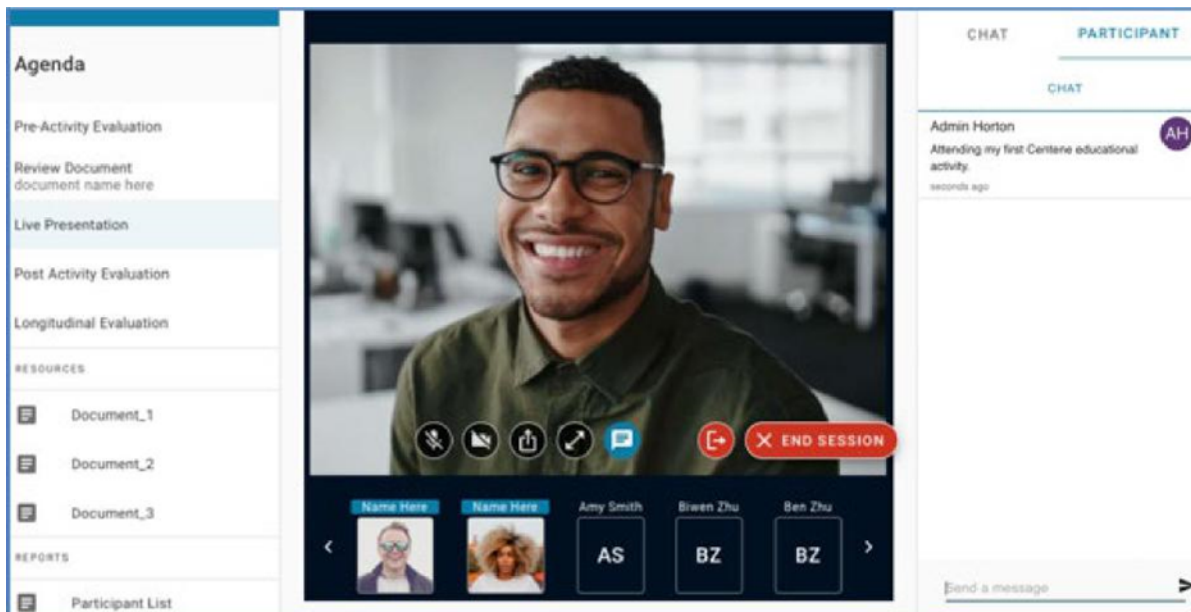
STEP 4 – A pop-up box with audio and camera controls will appear. Use the controls to turn your audio and camera on or off.

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- Use controls for **Audio ON/OFF** and **Camera ON/OFF** > click **Start Session**



- Use **Chat** feature to make comments during the activity
- Use microphone icon to mute/unmute yourself during activity



Congratulations! You have successfully navigated to your Internet Live Session. Don't forget to complete the **Post Activity Evaluation**. An e-mail will be sent **30 days** after you have completed your activity as a reminder to complete a **Longitudinal Evaluation** to assess the impact of this educational activity. All evaluations are required to receive a certificate of completion.

HOW TO ACCESS MY CERTIFICATE OF COMPLETION

STEP 1 – After you successfully complete an educational activity, including the post evaluation and longitudinal evaluation, your certificate can be accessed under the **Completed** tab.

- Click **Learn > My Activities > Completed > Certificate**

QUICK TIP: To receive credit, you must complete all agenda items. An e-mail reminder will be sent **30 days** after you complete your activity, reminding you to complete a longitudinal evaluation, which is required to receive your certificate.

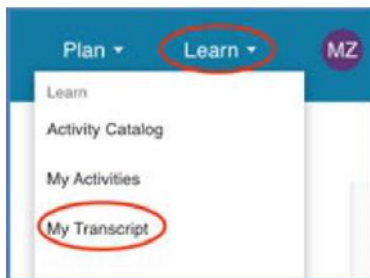
STEP 2 – View and **print** your certificate.

- Click **Print**

HOW TO ACCESS MY TRANSCRIPTS

STEP 1 – In order to review and print a list of all completed educational activities, go to **Learn** menu, and click on **My Transcript**


- Click **Learn > My Transcript**



- Click **Print**

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FOR ADVANCED HEALTH EDUCATION

In support of improving patient care, the Centene Institute for Advanced Health Education ("Centene Institute") is jointly accredited by the Accreditation Council for Continuing Medical Education (ACCME), the Accreditation Council for Pharmacy Education (ACPE), and the American Nurses Credentialing Center (ANCC), to provide continuing education for the healthcare team.



JOINTLY ACCREDITED PROVIDER
INTERNATIONAL CONTINUING EDUCATION

John Smith Account

Activity	Credit Type/Hours	Date of Completion
Internet Activity (Enduring Material) Proton Therapy: The New Revolution in Radiation Oncology	Attendance Credit 1.00	October 26, 2021
Internet Activity (Enduring Material) Tracking the Economic Fallout of COVID-19: Recession and Economic Impacts of COVID-19	IPCE, AMA PRA Cat 1 1.00	November 18, 2021
Internet Activity (Enduring Material) Radiation Oncology: Past Lessons and Future Therapies	IPCE, ANCC 1.00	November 18, 2021
Internet Activity (Enduring Material) Proton Therapy: The New Revolution in Radiation Oncology	AMA PRA Cat 1 1.00	December 03, 2021

CONTACT US

STEP 1 – To contact the Centene Institute for Advanced Health Education, go to the home page. Under **Centene Institute** in the footer of the page, click **Contact Us**.

- Click **Contact Us**

CENTENE INSTITUTE	EDUCATIONAL ACTIVITIES	LEARN MORE
About Us	IPCE Planning Process	Frequently Asked Questions
Contact Us	Full Activity Catalog	Policies & Procedures
		User Guide

STEP 2 – Fill out the form below with your contact information and any questions or comments, and a member of the Centene Institute for Advanced Health Education will respond to you.

- Enter **Full Name, E-mail, and Questions or Comments** > click **Submit**

Have a Question?

Fill out the form below and we'll get back to you.

Disclaimer: This form will send your message to the Centene Institute as an email. The email is not encrypted and is not transmitted in a secured format. By communicating with the Centene Institute through email, you accept associated risks. Centene Institute does not accept responsibility or liability for any loss or damage arising from the use of email.

Questions or Comments

Thank you for your message. We will be in touch soon.

WHAT ARE THE FAQs (FREQUENTLY ASKED QUESTIONS) AND HOW CAN I FIND THEM?

STEP 1 – If you have questions regarding the Centene Institute for Advanced Health Education activities, navigate to the **Frequently Asked Questions** section located on the Footer at home page.

- Click **Frequently Asked Questions**

CENTENE INSTITUTE	EDUCATIONAL ACTIVITIES	LEARN MORE
About Us	IPCE Planning Process	Frequently Asked Questions
Contact Us	Full Activity Catalog	Policies & Procedures
		User Guide

- Click each tab (**About the Centene Institute, Continuing Education and You, Technical, or RSS**) to read frequently asked questions.

Home / **Frequently Asked Questions**

[About the Centene Institute](#)
[Continuing Education and You](#)
[Technical](#)
[RSS](#)

What is the Centene Institute for Advanced Health Education® (Centene Institute)?

The Centene Institute provides empowering interprofessional continuing education to external providers and clinical employees at no cost through leading-edge and research-informed educational activities, equipping them to deliver current therapies and better health outcomes. The mission of the Centene Institute is to educate teams of healthcare professionals through empowering, research-informed content that aims to improve the skills, strategy, and performance of the healthcare team, patient quality of care, and health outcomes of the community. To learn more, visit the [About Us](#) page.

What is the Joint Accreditation for Interprofessional Continuing Education?

Joint Accreditation for Interprofessional Continuing Education™ offers organizations the opportunity to be simultaneously accredited to provide continuing education activities for multiple professions through a single, unified application process, fee structure, and set of accreditation standards. Jointly accredited providers may choose to award single profession or interprofessional continuing education credit (IPCE) to athletic trainers, dentists, dietitians, nurses, optometrists, physician assistants, pharmacists, physicians, psychologists, and social workers without needing to obtain separate accreditations. Joint Accreditation for Interprofessional Continuing Education™ is the first and only process in the world offering this benefit. To learn more visit the [Joint Accreditation website](#).

What is Interprofessional Continuing Education (IPCE)?

- Since the FAQs are continuously updated, please check back for routine updates.